

**AGENDA- (Special Board Meeting)**  
**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
 Board Room 1900 18th Avenue 7:30 a.m.  
 Kingsburg, CA 93631  
 May 1, 2024

1. CALL TO ORDER \_\_\_\_\_
2. SALUTE TO THE FLAG
3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Members Present \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Members Absent \_\_\_\_\_

\_\_\_\_\_

4. OTHERS PRESENT \_\_\_\_\_

5. APPROVAL OF AGENDA

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

6. PUBLIC COMMENT

A special meeting of the Board of Trustees of the Kingsburg Joint Union High School District has been duly called at the hour of 7:30 a.m. in the board room at Kingsburg Joint Union High School District to consider the following items of business to be upon the agenda.

**Public Comment**

*For regular meetings, the public is provided an opportunity to address not only any item on the agenda but any item within the subject matter jurisdiction of the Kingsburg Joint Union High School District. **Disclaimer:** The opinions expressed in public comments are the authors own and do not necessarily reflect the official policies or position of the Kingsburg Joint Union High School District*

*Members of the public who wish to provide public comment during observed COVID-19 social distancing guidance may email the district at [PublicComment@Kingsburghigh.com](mailto:PublicComment@Kingsburghigh.com) by 4:00 p.m. the Friday before the meeting date, which generally lands on Monday. Public comments are limited to three minutes or 450 written words per speaker. Twenty (20) minutes per issue will be allowed. Please note you are not compelled to provide a name and can comment anonymously. The public comments will be read in the order they are received. The comments will be read outload during the public comment portion of the meeting.*

*Board of Education is prohibited by law from taking action on matters discussed that are not on the agenda and no adverse conclusions should be drawn if the Board does not respond to public comments made at this time. Concerns will be referred to the Superintendent's office for review and response.*

**Board Room Accessibility:** *The Kingsburg Joint Union High School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the Administrative Assistant to the Superintendent at 897-7721 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132.)*

**7. ACTION**

7.1 Agreement Better Enterprises..... 1  
7.2 Proposal Automated Office Systems – Renewal Ricoh IM 2500 Digital Copier..... 9

**8. ADJOURNMENT** \_\_\_\_\_  
(Time)

**BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Lunde: \_\_\_\_\_ Jackson: \_\_\_\_\_ Nagle: \_\_\_\_\_ Serpa: \_\_\_\_\_

**ISSUE:** Presented to the Board is the Agreement between Kingsburg Joint Union High School District and Better Enterprises, contractor for the bathroom renovation project at Kingsburg High School.

**ACTION:** Approve or deny the Agreement between Kingsburg Joint Union High School District and Better Enterprises.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Lunde: \_\_\_\_\_ Jackson: \_\_\_\_\_ Nagle: \_\_\_\_\_ Serpa: \_\_\_\_\_

COPY

**AGREEMENT BETWEEN OWNER AND CONTRACTOR**

This Agreement, effective May 1, 2024, is by and between Kingsburg Joint Union High School District hereinafter called the "Owner" and Better Enterprises hereinafter called the "Contractor."

**WITNESSETH:** That the Contractor and the Owner for the consideration hereinafter named agree as follows:

**ARTICLE I. SCOPE OF WORK.** The Contractor agrees to furnish all labor, equipment and materials, including tools, implements, and appliances required, and to perform all the Work in a good and workmanlike manner, free from any and all liens and claims from mechanics, material suppliers, subcontractors, artisans, machinists, teamsters, freight carriers, and laborers required for:

**Kingsburg High School  
1900 18<sup>th</sup> Ave.  
Kingsburg, California, CA 93631**

all in strict compliance with the plans, drawings and specifications therefore prepared by:

**Teter Architects and Engineers  
7535 N. Palm Avenue #201  
Fresno California 93711  
559-437-0887)**

and other Contract Documents relating thereto.

**ARTICLE II. CONTRACT DOCUMENTS.** The Contractor and the Owner agree that all of the documents listed in Article 1.1.1 of the General Conditions form the Contract Documents which form the Contract.

**ARTICLE III. TIME TO COMPLETE AND LIQUIDATED DAMAGES.**

Time is of the essence in this Contract. The Contractor shall commence the Work (including mobilization) on or after May 6th, 2024, and shall Complete the Work on or before October 25 2024 (this period of time being the "Contract Time").

Failure to Complete the Work within the Contract Time and in the manner provided for by the Contract Documents, or failure to complete any specified portion of the Work by a milestone deadline, shall subject the Contractor to liquidated damages. The actual occurrence of damages and the actual amount of the damages which the Owner would suffer if the Work were not Completed within the Contract Time, or if any specified portion of the Work were not completed by a milestone deadline, are dependent upon many circumstances and conditions which could prevail in various combinations and, from the nature of the case, it is impracticable and extremely difficult to fix the actual damages.

Damages which the Owner would suffer in the event of such delay include, but are not limited to, loss of the use of the Work, disruption of activities, costs of administration and supervision, third party claims, and the incalculable inconvenience and loss suffered by the public.

Accordingly, the parties agree that \$1000.00 per calendar day of delay shall be the damages which the Owner shall directly incur upon failure of the Contractor to Complete the Work within the Contract Time or Complete any specified portion of the Work by a milestone deadline, as described above. Liquidated damages will accrue for failure to meet milestone deadlines even if the Contractor Completes the Work within the Contract Time.

In addition, Contractor shall be subject to liquidated damages, or actual damages if liquidated damages are not recoverable under law, for causing another contractor on the Project to fail to timely complete its work under its contract or for causing delayed *completion* of the Project. The actual occurrence of damages and the actual amount of the damages which the Owner would suffer if another contractor on the Project were to fail to timely complete its work under its contract or delay *completion* of the Project are dependent upon many circumstances and conditions which could prevail in various combinations and, from the nature of the case, it is impracticable and extremely difficult to fix the actual damages. Damages which the Owner would suffer in the event of such delay include, but are not limited to, loss of the use of the Work, loss of use of the other contractor's work, loss of use of the Project, disruption of activities, costs of administration and supervision, third party claims, the incalculable inconvenience and loss suffered by the public, and an Owner's inability to recover its delay damages from the contractors whose work was delayed by Contractor.

Accordingly, the parties agree that \$1,000.00 for each calendar day of delay shall be the amount of damages which the Owner shall directly incur upon Contractor causing another contractor on the Project to fail to timely complete its work under its contract or causing delayed *completion* of the Project.

For Contractor's obligations regarding claims against Owner from other contractors on the Project alleging that Contractor caused delays to their work, see General Conditions sections 3.7.4, 3.16 and 6.2.3.

If liquidated damages accrue as described above, the Owner, in addition to all other remedies provided by law, shall have the right to assess the liquidated damages at any time, and to withhold liquidated damages (and any interest thereon) at any time from any and all retention or progress payments, which would otherwise be or become due the Contractor. In addition, if it is reasonably apparent to the Owner before liquidated damages begin to accrue that they will accrue, Owner may assess and withhold, from retention or progress payments, the estimated amount of liquidated damages that will accrue in the future. If the retained percentage or withheld progress payments are not sufficient to discharge all liabilities of the Contractor incurred under this Article, the Contractor and its sureties shall continue to remain liable to the Owner until all such liabilities are satisfied in full.

If Owner accepts any work or makes any payment under the Contract Documents after a default by reason of delays, the payment or payments shall in no respect constitute a waiver or modification of any provision in the Contract Documents regarding time of Completion, milestone deadlines, or liquidated damages.

**ARTICLE IV. PAYMENT AND RETENTION.** The Owner agrees to pay the Contractor in current funds eight hundred and ninety thousand Dollars (\$890,000.00) for work satisfactorily performed after receipt of properly documented and submitted Applications for Payment and to make payments on account thereof, as provided in the General Conditions.

**ARTICLE V. CHANGES.** Changes in this Agreement or in the Work to be done under this Agreement shall be made as provided in the General Conditions.

**ARTICLE VI. TERMINATION.** The Owner or Contractor may terminate the Contract as provided in the General Conditions.

**ARTICLE VII. PREVAILING WAGES.** The Project is a public work, the Work shall be performed as a public work and pursuant to the provisions of Section 1770 et seq. of the Labor Code of the State of California, which are hereby incorporated by reference and made a part hereof, the Director of Industrial Relations has determined the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the Work is to be performed, for each craft, classification or type of worker needed to execute this Contract. Per diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, apprenticeship or other training programs, and similar purposes. Copies of the rates are on file at the Owner's principal office. The rate of prevailing wage for any craft, classification or type of workmanship to be employed on this Project is the rate established by the applicable collective bargaining agreement which rate so provided is hereby adopted by reference and shall be effective for the life of this Agreement or until the Director of the Department of Industrial Relations determines that another rate be adopted. It shall be mandatory upon the Contractor and on any subcontractor to pay not less than the said specified rates to all workers employed in the execution of this Agreement.

The Contractor and any subcontractor under the Contractor as a penalty to the Owner shall forfeit not more than Two Hundred Dollars (\$200.00) for each calendar day or portion thereof for each worker paid less than the stipulated prevailing rates for such work or craft in which such worker is employed. The difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by the Contractor.

The Contractor and each Subcontractor shall keep or cause to be kept an accurate record for Work on this Contract and Project showing the names, addresses, social security numbers, work classification, straight time and overtime hours worked and occupations of all laborers, workers and mechanics employed by them in connection with the performance

of this Contract or any subcontract thereunder, and showing also the actual per diem wage paid to each of such workers, which records shall be open at all reasonable hours to inspection by the Owner, its officers and agents and to the representatives of the Division of Labor Standards Enforcement of the State Department of Industrial Relations. The Contractor and each subcontractor shall furnish a certified copy of all payroll records directly to the Labor Commissioner.

Public works projects shall be subject to compliance monitoring and enforcement by the Department of Industrial Relations. For all projects over Twenty-five Thousand Dollars (\$25,000), a contractor or subcontractor shall not be qualified to submit a bid or to be listed in a bid proposal subject to the requirements of Public Contract Code section 4104 unless currently registered and qualified under Labor Code section 1725.5 to perform public work as defined by Division 2, Part 7, Chapter 1 (§§ 1720 et seq.) of the Labor Code. For all projects over Twenty-five Thousand Dollars (\$25,000), a contractor or subcontractor shall not be qualified to enter into, or engage in the performance of, any contract of public work (as defined by Division 2, Part 7, Chapter 1 (§§ 1720 et seq.) of the Labor Code) unless currently registered and qualified under Labor Code section 1725.5 to perform public work.

**ARTICLE VIII. WORKING HOURS.** In accordance with the provisions of Sections 1810 to 1815, inclusive, of the Labor Code of the State of California, which are hereby incorporated and made a part hereof, the time of service of any worker employed by the Contractor or a Subcontractor doing or contracting to do any part of the Work contemplated by this Agreement is limited and restricted to eight hours during any one calendar day and forty hours during any one calendar week, provided, that work may be performed by such employee in excess of said eight hours per day or forty hours per week provided that compensation for all hours worked in excess of eight hours per day, and forty hours per week, is paid at a rate not less than one and one-half (1½) times the basic rate of pay. The Contractor and every Subcontractor shall keep an accurate record showing the name of and the actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the Work. The records shall be kept open at all reasonable hours to inspection by representatives of the Owner and the Division of Labor Standards Enforcement. The Contractor shall as a penalty to the Owner forfeit Twenty-five Dollars (\$25.00) for each worker employed in the execution of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day, and forty hours in any one calendar week, except as herein provided.

**ARTICLE IX. APPRENTICES.** The Contractor agrees to comply with Chapter 1, Part 7, Division 2, Sections 1777.5 and 1777.6 of the California Labor Code, which are hereby incorporated and made a part hereof. These sections require that contractors and subcontractors employ apprentices in apprenticeable occupations in a ratio of not less than one hour of apprentice's work for each five hours of work performed by a journeyman (unless an exemption is granted in accordance with Section 1777.5) and that contractors and subcontractors shall not discriminate among otherwise qualified employees as indentured apprentices on any public works solely on the ground of sex, race, religious

creed, national origin, ancestry or color. Only apprentices as defined in Labor Code Section 3077, who are in training under apprenticeship standards and who have signed written apprentice agreements, will be employed on public works in apprenticeable occupations. The responsibility for compliance with these provisions is fixed with the Contractor for all apprenticeable occupations.

**ARTICLE X. DSA OVERSIGHT PROCESS.** The Contractor must comply with the applicable requirements of the Division of State Architect (“DSA”) Construction Oversight Process (“DSA Oversight Process”), including but not limited to (a) notifying the Owner’s Inspector of Record/Project Inspector (“IOR”) upon commencement and completion of each aspect of the Work as required under DSA Form 156; (b) coordinating the Work with the IOR’s inspection duties and requirements; (c) submitting verified reports under DSA Form 6-C; and (d) coordinating with the Owner, Owner’s Architect, any Construction Manager, any laboratories, and the IOR to meet the DSA Oversight Process requirements without delay or added costs to the Work or Project.

Contractor shall be responsible for any additional DSA fees related to review of proposed changes to the DSA-approved construction documents, to the extent the proposed changes were caused by Contractor’s wrongful act or omissions. If inspected Work is found to be in non-compliance with the DSA-approved construction documents or the DSA-approved testing and inspection program, then it must be removed and corrected. Any construction that covers unapproved or uninspected Work is subject to removal and correction, at Contractor’s expense, in order to permit inspection and approval of the covered work in accordance with the DSA Oversight Process.

**ARTICLE XI. INDEMNIFICATION AND INSURANCE.** The Contractor will defend, indemnify and hold harmless the Owner, its governing board, officers, agents, trustees, employees and others as provided in the General Conditions.

By this statement the Contractor represents that it has secured the payment of Workers' Compensation in compliance with the provisions of the Labor Code of the State of California and during the performance of the work contemplated herein will continue so to comply with said provisions of said Code. The Contractor shall supply the Owner with certificates of insurance evidencing that Workers' Compensation Insurance is in effect and providing that the Owner will receive thirty (30) days' notice of cancellation.

Contractor shall provide the insurance set forth in the General Conditions. The amount of general liability insurance shall be \$1,000,000 per occurrence for bodily injury, personal injury and property damage and the amount of automobile liability insurance shall be \$1,000,00 per accident for bodily injury and property damage combined single limit.

**ARTICLE XII. ENTIRE AGREEMENT.** The Contract constitutes the entire agreement between the parties relating to the Work and supersedes any prior or contemporaneous agreement between the parties, oral or written, including the Owner's award of the Contract to Contractor, unless such agreement is expressly incorporated



herein. The Owner makes no representations or warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedure section 1856.

**ARTICLE XIII. EXECUTION OF OTHER DOCUMENTS.** The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract.

**ARTICLE XIV. EXECUTION IN COUNTERPARTS.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

**ARTICLE XV. BINDING EFFECT.** Contractor, by execution of this Agreement, acknowledges that Contractor has read this Agreement and the other Contract Documents, understands them, and agrees to be bound by their terms and conditions. The Contract shall inure to the benefit of and shall be binding upon the Contractor and the Owner and their respective successors and assigns.

**ARTICLE XVI. SEVERABILITY; GOVERNING LAW; CHOICE OF FORUM.** If any provision of the Contract shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The Contract shall be governed by the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Fresno, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by Owner.

**ARTICLE XVII. FEDERAL LAW.** The Contractor shall comply with applicable federal law, including but not limited to, Equal Employment Opportunity, Davis-Bacon Act, Contract Work Hours and Safety Standards Act, Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements (37 CFR Part 401), Clean Air and Federal Water Pollution Acts, Debarment and Suspension, Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352), Surveillance Equipment Restrictions (2 CFR Section 200.216), Buy American Provision (2 CFR Sections 220.16d, 200.322 & 210.21d), Procurement of Recovered Materials (2 CFR Section 200.323), Small and Minority Business Preferences (2 CFR Section 200.321), Federal Occupational Safety and Health Act (34 CFR 75.609), and Energy Conservation Compliance (34 CFR 75.616).

**ARTICLE XVIII. AMENDMENTS.** The terms of the Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement, including change orders, signed by the parties and approved or ratified by the Governing Board.

**ARTICLE XIX. ASSIGNMENT OF CONTRACT.** The Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the surety on the payment bond, the surety on the performance bond and the Owner.

**ARTICLE XX. WRITTEN NOTICE.** Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or to an officer of the corporation for whom it was intended, or if delivered at or sent by registered or certified or overnight mail to the last business address known to the person who gives the notice.

Better Enterprises (*CONTRACTOR*)

Kingsburg Joint Union High School District

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
CALIFORNIA CONTRACTOR'S  
LICENSE NO.

\_\_\_\_\_  
LICENSE EXPIRATION DATE

**NOTE:** Contractor must give the full business address of the Contractor and sign with Contractor's usual signature. Partnerships must furnish the full name of all partners and the Agreement must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Corporations must sign with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.

**ISSUE:** Presented to the Board is the Proposal from Automated Office Systems for the renewal of the Ricoh IM 2500 digital copier.

**ACTION:** Approve or deny the Proposal from Automated Office Systems for the renewal of the Ricoh IM 2500 digital copier.

**RECOMMENDATION:** Recommend approval

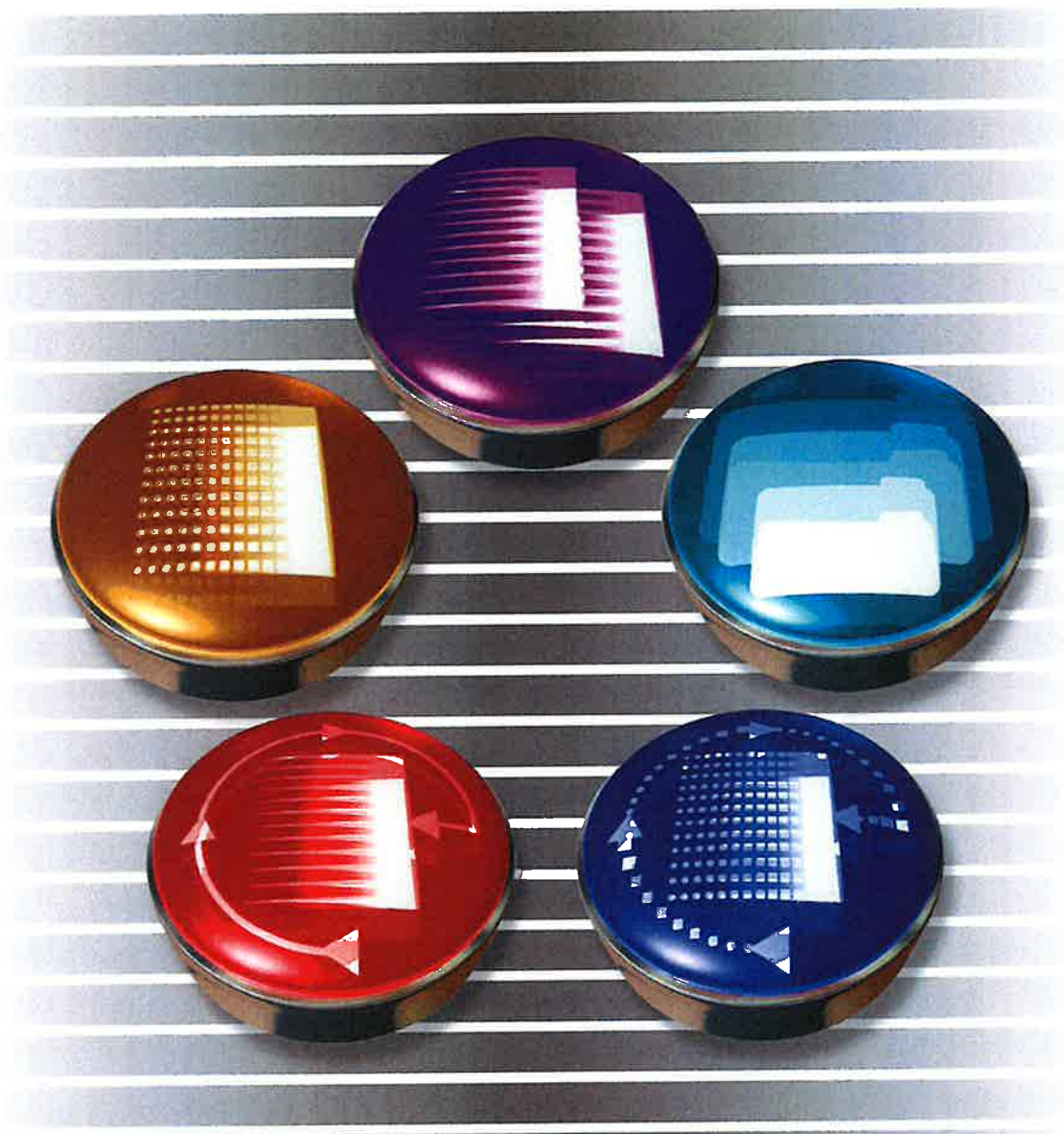
**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Lunde: \_\_\_\_\_ Jackson: \_\_\_\_\_ Nagle: \_\_\_\_\_ Serpa: \_\_\_\_\_

# Your **Professional** Partner for Document Management Services

Color and B&W MFPs • Document Solutions • Network Services



**PREPARED FOR**

**Kingsburg Joint Union High School District**





## **RICOH IM 2500** *The Newest Generation System*

- 25 ppm b/w; up to 12x18 sized paper
- Copy/Print/Scan
- 10.1" Color SMART OPERATION PANEL
- Scan Speed 120/240 ipm bw & color
- 320 GB HDD
- 2 GB RAM
- Internal Finisher (Sort, Staple & Punch 2/3 holes)
- Standard Paper Sources
  - 2 x 550 sheets
- Cabinet
- 100 Sheet By-Pass
- Duplex
- 220-Sheet Single Pass Duplex Feeder

FMV Lease:

**AOS will absorb any and all lease liability fees!**

**\$ 0 Monies Down**

**5 yrs./60 mos.: \$ 105.87 pls. tax**

**All-Inclusive Maintenance** includes all parts, labor, drum, developer, and unlimited Service Calls. Supplies in **Black Toner** is also included.

**IM 2500** b/w images will be billed monthly @ \$ .0094 per image.

Service will be based on Usage – you pay for only what you use!

*Note: Single click for 8.5 x14 Legal sized documents and double click for 11x17 Ledger sized documents*



# Cost Analysis

## Monthly Cost Comparison

**Current Monthly Spend = \$ 170.52** pls. tax

Older **Ricoh MP 2555**

b/w images/mo.: 6,781 @ \$ .0153 = \$ 103.75

Monthly Lease = \$ 66.77

**Proposed Monthly Investment = \$ 169.61** pls. tax

**Ricoh IM 2500** *The Newest Generation System*

b/w images/mo.: 6,781 @ \$ .0094 = \$ 63.74

Monthly Lease = \$ 105.87

**Savings of:**

**(\$ .91 per month)**

**(\$ 10.88 per year)**

**(\$ 54.38 over the next 5 years)**

Powerful A3 black & white  
multifunction printing

IM 2500

IM 3500

IM 4000

IM 5000

IM 6000

☑ Copier ☑ Printer ☑ Facsimile ☑ Scanner



## A range of intelligent devices for all your office printing needs

The IM 2500, IM 3500, IM 4000, IM 5000 and IM 6000 are designed to effortlessly boost office productivity thanks to features such as high scanning speeds, RICOH Always Current Technology and an extensive range of finishing options. Suitable for organizations of all sizes across multiple industries, the entire range enables more streamlined and efficient document workflows to adapt to changing office requirements without compromising on quality and productivity. With these intelligent devices in place, printing is smarter, faster and always up-to-date with the very latest technological updates and advancements from Ricoh. This is the go-to range that delivers consistent results whatever your printing or scanning requirements may be. With different models to choose from, you're guaranteed to find a multifunction device that 100% meets your needs.

- Work smarter – access new applications, features and upgrades whenever you need them
- Work your way – wide range of finishing options ranging from internal finisher to booklet finisher
- Work faster – scan between 120 and 240 impressions per minute in B&W and color
- Work securely – multi-layered security for risk-proof document management

This range of intelligent black and white multifunction devices is powerful, reliable and constantly updated with the latest technology to provide you with high-quality printing and scanning — any time, any place, anywhere.

# Ricoh intelligent devices: Scalable. Secured. Sustainable. Simple.

## Technology that never becomes dated

With our range of intelligent devices, you can benefit from the outstanding quality, reliability and security that you can expect from Ricoh — plus on-demand access to the latest technology.



## Always up-to-date

Simply add software solutions, applications and cloud services as you need them to optimize your document management workflows, helping your people work smarter, faster and more securely.

RICOH Always Current Technology allows new features, applications and upgrades to be downloaded and installed directly to your device.

## Technology and security, made easy

Connecting your Ricoh intelligent device to external cloud services and installing apps with workflow capabilities is easy. Convert paper-based information to digital by scanning directly to services such as Dropbox™ or SharePoint™ or scan direct to folders on your corporate network. Get quick access to a range of 'scan-to' functionality as new services become available.

Prevent your data and printing from being compromised with multi-layered security features that make document management risk-proof.



## Expert document management and outstanding quality

Get sharp text and graphics without saturation using Ricoh's advanced printing technologies that deliver the best quality print results every time.



# Straightforward printing for busy offices

## Streamlined workplaces require streamlined systems

Working environments are becoming more streamlined. From apps and smart devices to virtual meetings and data accessed via cloud environments, every element of office working is evolving. Rightfully, people expect their office equipment to facilitate this new way of working.

The latest devices, with their intuitive features, are being continuously updated to incorporate up-to-the-minute developments — catering to all requirements while keeping pace with these technological developments.



## About the range — at a glance

A3 B&W intelligent devices are designed to boost office productivity without complex user interfaces, thanks to the Smart Operation Panel.

With features such as high scanning speeds and an extensive range of finishing options, this improved productivity is also effortless.

All the way up to a blistering 60 pages per minute, the range perfectly tailors to a wide range of business needs and sectors. Along with the print speed performance you need, the range offers impressive scan speeds between 120 – 240 ipm in B&W and color.

## Industry-leading suite of finishing options

The wide variety of paper support and finishing options enable you to configure your device to your needs.

Booklet finishers can print booklets and magazines, while the hybrid finisher offers staple-free binding.

Finishers can punch and staple. And with the multifolding unit, you can fold leaflets.

The different paper options offer additional paper capacity reducing refill jobs.



## Making every day tasks easier

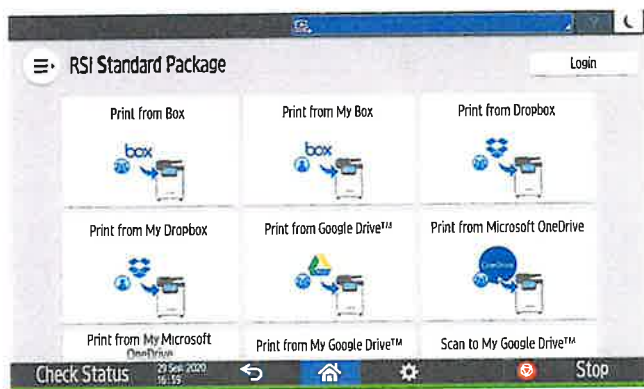
- The latest technology: RICOH Always Current Technology provides access to required applications, the latest features and upgrades.
- Total integration: RICOH Smart Integration provides cloud-based apps and a cohesive document workflow across multiple devices.
- Productivity: The intuitive Smart Operation Panel makes using the devices quick and easy and workflows more intuitive.
- Safety: RICOH Smart Device Connector enables touchless operation of the MFP, allowing users to control all print, copy, scan and fax functions from Android and iOS devices smartly and safely.

# About those industry-leading features – in more detail...

## **RICOH Always Current Technology**

Always Current Technology delivers timely solutions to meet your changing needs. With RICOH Always Current Technology enabled, the capabilities of your Ricoh intelligent device continually adapt to the changing demands of your workforce.

Available on most of Ricoh's intelligent devices, it quietly and continually supports you, automatically downloading software updates. And, just like your smartphone, it prompts you to activate the update at your convenience. The process is simple and secured.



## **RICOH Smart Integration Platform**

RICOH Smart Integration helps maximize your MFP investment by providing document workflow automation right from your device. Users will be able to digitize and route documents seamlessly, allowing them to work faster, smarter and more cost effectively.

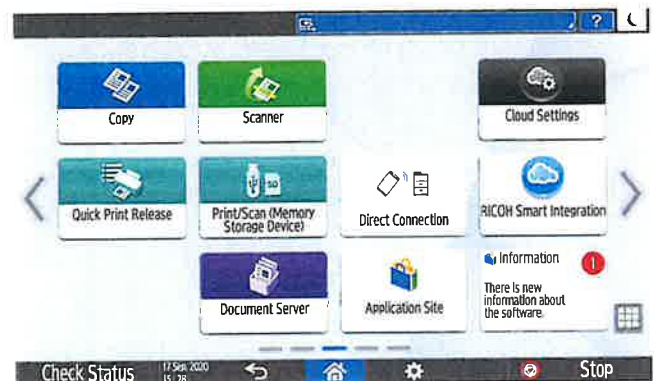
Whether the document destination is a folder, an email recipient, a fax number, in the cloud or local — RICOH Smart Integration helps get the document to the right location, in the right file format, with the right file naming.

RICOH Smart Integration is provided through a simplified subscription model, making it quick and easy to get started, and you have immediate access to the latest features without high upfront costs. The capabilities available through subscription are growing rapidly, and new workflow integrations are completed by Ricoh's committed team of developers on an on-going basis.

## **Smart Operation Panel**

With our latest 10.1" Smart Operation Panel, complete with soft-key operation, your Ricoh multifunction printer is even easier to touch, swipe and get the job done, thanks to a range of helpful features — including a customizable home screen and full internet browser capability.

When you want to simplify and improve document processes in your office, Ricoh's new range of A3 B&W intelligent MFPs — featuring Smart Operation Panel technology — brings you high quality printing, high efficiency workflows and low running costs.



## **Smart Device Connector**

Smart devices are seeing greater and greater use on the business scene, but procedures for connection to office equipment are complex and still by no means stress-free. With our Smart Device Connector, those complex procedures become simple, and you can seamlessly connect to various smart devices.

You can also operate a multifunction product by NFC or QR code. Simply hold the smart device over it, and you're connected.

# Secured. Sustainable. Simple.



## **Secured: Stay current with the latest security tools**

Cyber security is a growing threat. Prevent your data and printing from being compromised with multi-layered security features that risk-proof document management.

Ricoh's Always Current Technology not only ensures you benefit from all the latest features and apps, it also ensures your device is always running the latest security update too.

## **Sustainable: Improve your carbon footprint**

Since Kiyoshi Ichimura founded Ricoh's principles in 1946, we continue to leverage the power of business through incorporating social and environmental sustainability — undertaking a range of initiatives in keeping with our sustainability message: Driving Sustainability for Our Future.

Sustainability is at the heart of everything we do. Ricoh MFPs are designed to be energy efficient. It's as important to us as it is to you that any device we develop leaves a small carbon footprint on the environment. We also have a deep commitment to minimizing the environmental impact of our devices and workflow, which is why we continually work to meet the global standards for energy and resource efficiency, as defined by EPEAT<sup>®\*</sup> and ENERGY STAR<sup>®</sup>. Ricoh devices have low energy consumption levels, in both Typical Electricity Consumption (TEC) and actual power consumption.

*\*EPEAT is only applicable in the USA.*

## **Simple: Cut your printing costs**

Organizations are under pressure to keep company-wide costs down. Consolidate your printing equipment down into one highly productive and reliable fleet.

B&W printing is notable for reducing printing costs and, alongside quality and efficient scanning, will reduce paper usage overall.

We also offer a selection of cost control software products — from tracking energy, paper and consumables consumption to ensuring that the most efficient settings have been activated across all your print devices.



# RICOH IM 2500/IM 3500/IM 4000/IM 5000/IM 6000

## MAIN SPECIFICATIONS

	RICOH IM 2500	RICOH IM 3500	RICOH IM 4000	RICOH IM 5000	RICOH IM 6000
<b>GENERAL</b>					
Warm-up time	18 seconds	18.6 seconds	17.9 seconds	19.1 seconds	18.8 seconds
First output speed	4.1 seconds	3.8 seconds	3.6 seconds	2.7 seconds	2.3 seconds
Continuous output speed	25 ppm	35 ppm	40 ppm	50 ppm	60 ppm
Memory: standard			2 GB		
HDD: maximum			320 GB		
SPDF capacity			220 sheets		
Weight			168.6 lbs (76.5 kg)		
Dimensions: W x D x H			23.1" x 25.7" x 37.9" (587 x 673 x 963 mm)		
Power source			120-127 V / 12A 60 Hz		
<b>COPIER (STANDARD)</b>					
Multiple copying			Up to 999 copies		
Copy resolution: maximum			600 x 600 dpi		
Zoom			From 25% to 400% in 1% steps		
<b>PRINTER (STANDARD)</b>					
CPU			Intel® Atom Processor Apollo Lake-1 1.36 GHz		
Printer language: standard			PCL5c, PCL6, PostScript 3 (emulation), PDF direct (emulation)		
Printer language: option			Genuine Adobe® PostScript®3™, IPDS, PDF Direct from Adobe®		
Print resolution: maximum			1,200 x 1,200 dpi		
Network interface: standard			Ethernet 10 base-T/100 base-TX/1000 base-T, USB Host V/F Type A, USB Device V/F Type B		
Network interface: option			Wireless LAN (IEEE 802.11a/b/g/n)		
Mobile printing capability			Apple AirPrint, Mopria®, NFC, RICOH Smart Device Connector		
Windows® environments			Windows® 8.1, Windows® 10, Windows® Server 2012, Windows® Server 2012R2, Windows® Server 2016, Windows® Server 2019		
Mac OS environments			Macintosh OS X v10.13 or later		
UNIX environments			UNIX Sun® Solaris, HP-UX, SCO OpenServer, RedHat® Linux, IBM® AIX, Citrix XenApp (7.6 LTSR, 7.15 LTSR, VirtualApps/Desktops 7 1912 LTSR and later)		
SAP® environments			SAP® R/3®, SAP® S/4®		
Other supported environments			AS/400® using OS/400 Host Print Transform		
<b>SCANNER (STANDARD)</b>					
Scanning: B/W / Color			120 ipm (simplex)/240 ipm (duplex)		
Resolution: maximum			600 x 600 dpi (1200 x 1200 dpi via TWAIN)		
File formats			Single page: TIFF, JPEG, PDF, High compression PDF, PDF/A Multi page: TIFF, PDF, High compression PDF, PDF/A		
Scan modes			E-mail, USB, SD Card, URL, FTP, SMB		
<b>FAX (OPTION)</b>					
Circuit			PSTN, PBX		
Transmission speed			Approximately 2 seconds		
Modem speed: maximum			33.6 Kbps		
Resolution			Standard mode: 8 x 3.85 line/mm, 200 x 100 dpi Detail mode: 8 x 7.7 line/mm, 200 x 200 dpi Option mode: 16 x 15.4 line/mm, 400 x 400 dpi		
Compression method			MH, MR, MMR, JBIG		
Memory			Standard: 4 MB (approximately 320 pages) Optional: 60 MB (approximately 4,800 pages)		
<b>PAPER HANDLING</b>					
Recommended paper size			Trays 1 and 2: Letter, Legal, Ledger, HLT, A3-A6, B4-B6, Envelopes Bypass tray: Letter, Legal, Ledger, HLT, A3-A6, B4-B6, Envelopes, Custom size		
Paper input: standard			1,200 sheets		
Paper input: maximum			4,700 sheets		
Paper output: standard			500 sheets		
Paper output: maximum	1,625 sheets	1,625 sheets	3,625 sheets	3,625 sheets	3,625 sheets
Paper weight			Trays: 60 - 300 g/m <sup>2</sup> Bypass: 52 - 300 g/m <sup>2</sup> Duplex: 52 - 256 g/m <sup>2</sup>		
Paper types			Plain, Recycled, Special, Color, Letterhead, Cardstock, Preprinted, Bond, Coated, Envelope, Label, OHP		

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<b>ECOLOGY</b>					
Power consumption: maximum	1,600 W	1,600 W	1,600 W	1,600 W	1,600 W
Power consumption: operation	437 W	536 W	584 W	755 W	811 W
Power consumption: ready	57.0 W	57.0 W	62.2 W	62.2 W	62.2 W
Power consumption: sleep	0.54 W	0.53 W	0.54 W	0.54 W	0.54 W
Power consumption: TEC <sup>1</sup>	0.29 kWh/week	0.41 kWh/week	0.45 kWh/week	0.61 kWh/week	0.72 kWh/week
EPEAT <sup>®</sup>			Gold Rated*		
			*EPEAT Gold rating is applicable only in the USA.		
<b>OUTPUT TRAYS AND FINISHER OPTIONS</b>					
2x 550-sheet Paper tray (PB3300)			Paper size: Letter, Legal, Ledger, HLT, A3-A6, B4-B6 Paper weight: 60-300 g/m <sup>2</sup> Dimensions: 23.1" x 27.0" x 9.7" (587 x 685 x 247 mm) Weight: 50.7 lbs (23 kg)		
2,000-sheet Large capacity tray (LCIT PB3290)			Paper size: Letter, A4 Paper weight: 60-300 g/m <sup>2</sup> Dimensions: 23.1" x 27.0" x 9.7" (587 x 685 x 247 mm) Weight: 48.5 lbs (22 kg)		
1,500-sheet side Large capacity tray (LCIT RT3040)			Paper size: Letter, A4, B5 Paper weight: 60-300 g/m <sup>2</sup> Dimensions: 13.4" x 21.4" x 11.4" (340 x 545 x 290 mm) Weight: 21.6 lbs (10.5 kg)		
1,000-sheet Hybrid finisher (SR3260)			Paper size: Letter, Legal, Ledger, HLT, A3-A6, B4-B6 Paper weight: 52-300 g/m <sup>2</sup> Stack capacity: 1,000 sheets Staple capacity: 50 sheets – Letter, A4; 30 sheets – Legal, B4 or larger Staple paper size: Letter, Legal, Ledger, A3-B5 Staple paper weight: 52-105 g/m <sup>2</sup> Staple positions: Top, Bottom, 2 staples Dimensions: 22.6" x 24.4" x 37.8" (575 x 620 x 960 mm) Weight: 75 lbs (34 kg)		
3,000-sheet Finisher (SR3280)			Paper size: Letter, Legal, Ledger, HLT, A3-A6, B4-B6 Paper weight: 52-300 g/m <sup>2</sup> Stack capacity: 3,000 sheets Staple capacity: 50 sheets – Letter, A4; 30 sheets – Legal, B4 or larger Staple paper size: Letter, Legal, Ledger, A3-B5 Staple paper weight: 52-105 g/m <sup>2</sup> Staple positions: Top, Bottom, 2 staples, Top slant Dimensions: 25.9" x 24.1" x 37.8" (657 x 613 x 960 mm) Weight: 83.8 lbs (38 kg)		
1,000-sheet Booklet finisher (SR3270)			Paper size: Letter, Legal, Ledger, HLT, A3-A6, B4-B6 Paper weight: 52-300 g/m <sup>2</sup> Stack capacity: 1,000 sheets Staple capacity: 50 sheets – Letter, A4; 30 sheets – Legal, B4 or larger Staple paper size: Letter, Legal, Ledger, A3-B5 Staple paper weight: 52-105 g/m <sup>2</sup> Staple positions: Top, Bottom, 2 staples, Booklet Dimensions: 22.6" x 24.4" x 37.8" (575 x 620 x 960 mm) Weight: 95.9 lbs (43.5 kg)		
500-sheet Internal finisher (SR3250)			Paper size: Letter, Legal, Ledger, HLT, A3-A6, B4-B5 Paper weight: (52-300 g/m <sup>2</sup> ) Stack capacity: 500 sheets – Letter, A4 Staple capacity: 50 sheets – Letter, A4; 30 sheets – Legal, B4 or larger Staple paper size: Letter, Legal, Ledger, A3-B5 Staple paper weight: (52-105 g/m <sup>2</sup> ) Staple positions: Top, Bottom, 2 staples Dimensions: 21.5" x 20.6" x 6.7" (546 x 523 x 170 mm) Weight: 28.2 lbs (12.8 kg)		
Internal shift tray (SH3080)			Tray capacity: 250 sheets – Letter, A4 Paper size: Letter, Legal, Ledger, HLT, A3-A6, B4-B6 Paper weight: 52-300 g/m <sup>2</sup> Dimensions: 16.5" x 19.3" x 4.2" (420 x 489 x 107 mm) Weight: 3.1 lbs (1.4 kg)		
One-bin tray (BN3130)			Tray capacity: 125 sheets Paper size: Letter, Legal, Ledger, HLT, A3-A5, B4-B5 Paper weight: 52-300 g/m <sup>2</sup> Dimensions: 17.5" x 17.7" x 5.9" (444 x 450 x 150 mm) Weight: 3.1 lbs (1.4 kg)		

<sup>1</sup>TEC value is measured based on the ENERGY STAR Ver. 3.0 test method.



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## MAIN SPECIFICATIONS

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### OTHER OPTIONS

Bridge Unit BU3090, Cabinet Type F, ESP XG-PCS-15D Power Filter, Fax Memory Unit Type M19 64MB, Fax Option Type M45, IEEE 802.11 a/g/n Interface Unit Type M19, Internal Multi-fold Unit FD3010, IPDS Unit Type M45, OCR Unit Type M13, Optional Counter interface Unit Type M12, PostScript3 Unit Type M45, Punch units (PU3070, PU3080, PU3090), Smart Card Reader Built-in Unit Type M45

### CONSUMABLES

	RICOH IM 2500	RICOH IM 3500	RICOH IM 4000	RICOH IM 5000	RICOH IM 6000
Toner: black	24,000 prints	24,000 prints	37,000 prints	37,000 prints	37,000 prints
Waste toner bottle	120,000 prints	120,000 prints	160,000 prints	160,000 prints	160,000 prints

Consumable yield based on 6% coverage on A4

Some options may not be available at the time of market release.

Specifications are subject to change without notice.

For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.

Some features may require additional options and/or charges.



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